



Bank of Richmondville

CAREER OPPORTUNITY

JOIN OUR TEAM

As a Retail Loan Officer

BASE RESPONSIBILITIES: Reports to the Senior Loan Officer and is responsible for making a wide variety of consumer loans including secured and unsecured, residential mortgages, home equity loans, and cash reserve/overdraft protection. Serves as backup for Senior Loan Officer with commercial loan activities. Administers the retail loan function in accordance with the policies of the bank. Participate in community affairs to increase the bank's visibility and to enhance new business opportunities. Perform the duties of a Mortgage Loan Originator [MLO]

ENTRY LEVEL REQUIREMENTS: 5 – 10 years' experience in commercial and/or retail lending. Excellent communication skills. Overall knowledge of bank products and services. Experience using Microsoft Products, Internet, and E-mail. Excellent attention to detail. Good organizational skills. Ability to work independently. Ability to keep information confidential. Valid NYS Driver's License. NYS NMLS Registration.

BENEFITS: This position is eligible for a benefit package consisting of a 40-hour, 5-day work week at a salary range of \$48,755.40 - \$66,539.20; many company sponsored benefits including paid vacation, sick, and personal leave; employer-paid life insurance, ESOP/401k Plan with Employer match up to 5%, and employer health insurance contribution.

TO APPLY: Applications will be accepted until the position has been filled.

Submit cover letter, resume, and references one of the following ways:

Mail: Attn: HR, Bank of Richmondville, PO Box 40, Cobleskill, NY 12043.

Email: jobs@bankrich.com

EQUAL OPPORTUNITY EMPLOYER

Cobleskill 857 Main St. 1-518-234-4397	Richmondville 284 Main St. 1-518-294-6661	Schoharie 428 Main St. 1-518-295-8884	Xpress Banking 1-518-234-4300 or Toll-Free 1-877-234-8222
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www.bankrich.com



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Cobleskill & Schoharie
Drive-Thru Saturday Hours
8:30 a.m. – 11:30 a.m.

“A Banking Tradition Since 1893”